



Phwint Phyo Thit



Phwint Phyo Thit Company Limited

Ye' Dagon Taung City Project

Phwint Phyo Thit Company offers you an excellent career and opportunity to make a difference with others. We develop a future-oriented performance management system which rewards effort, commitment and drive.

Make the learning and development an integral part of your career through coaching, mentoring and providing in-house and external learning opportunities. Our employees have access to various learning opportunities that strengthen and update their technical and professional expertise and personal development. We are always on the lookout for our new generation of leader!

Job Title	QS Engineer(Civil & MEP)
Reporting To	Quantity Surveyor
Department	Commercial
Purpose of Position	Controlling certain financial and/or contractual matters of a construction project under the supervision of a Quantity Surveyor or Senior Quantity Surveyor.
Organogram	Senior Quantity Surveyor (C5) Junior Quantity Surveyor (C2)
Direct Reports	QS Leader
Qualifications Required	QS degree or equivalent.
Experience Required	Experience after graduation
Auxiliary Requirements	Good abilities in MS Office and excel, Willing to learn for capacity development
Core Competencies (definitions printed on reverse of page)	Communication; Written Communication; Financial Management; Analytical; Negotiation; Facilitation; Quantity Surveying; Document Control.

COMPETENCY DICTIONARY

Competency	Definition
Analytical	Understanding a situation, issue, problem, etc., by breaking it into smaller pieces, or tracing the implications of a situation in a step by step way. Analytical thinking includes organizing the parts of comparisons of different features or aspects; setting priorities on a rational basis; and identifying time sequences, causal relationships, or if-then relationships.
Communication	The degree to which the employee transmits oral/written ideas professionally (tone, emotion, clarity, accuracy, logic); Expresses oneself confidently in discussions. Listens to and acknowledges others.
Document Control	Processes and systems related to “document management”. Can either be formalized or informal and is based on either a computerized or manual system. The purpose is to control and manage documents in terms of storage, retrieval, filing, security, archival, retention, distribution, workflow and creation.
Facilitation	Ability to enable processes (e.g. learning, meetings, etc.) in business and organizational settings to ensure the designing, running and effectiveness of such processes.
Financial Management	Demonstrates a broad understanding of principles of financial management to ensure basic controls and management of a department’s budgetary and financial requirements; prepares, justifies and/or administers the budget for the department / work unit; uses cost-benefit thinking to set priorities, monitors expenditures in support of programs and policies.
Negotiation	Ability to build consensus through a process of give and take in order to convince them to cooperate with your goal by either agreeing to do what you expect from them or supporting you.
Quantity Surveying	Professional implementation of QS knowledge and skills concerned with the control of the cost on construction projects. The methods employed cover a range of activities which may include cost planning, value engineering, feasibility studies, <u>cost benefit analysis</u> , lifecycle costing, valuation, cost estimation, measuring quantities from drawings and specifications prepared by designers, architects and engineers.
Written Communication	Ability to communicate in writing using proper grammar and syntax, in an organized, accurate, and concise manner.

Overview	1. Prepare daily price data of material and labour 2. Review / perform structural design drawings, calculations quantities 3. Filing Documents and arrange transmittals 4. Execute the request quotations from suppliers 5. Detailing projects; 6. Liaison with clients and consultants for necessary approvals; 7. Analysis and identifies proposals to deal with construction deficiencies; 8. Maintain continuous coordination with construction team 9. Participate in meetings with construction team, sub-contractors
Duties & Responsibilities	10. Contract Startup: a. Pre-measurement of allocated trades & sections. 11. PQS & Professional Team Liaison: a. Agreement of monthly & final measurements; b. Agreement of variation costing. 12. Measurements & Valuations: a. Visiting site on a daily basis to view progress and possible variations; b. Communicating with site management, foremen & engineers on a daily basis; c. Re-measurement of works; d. Monthly progress claims; e. Costing of variations & new rates. 13. Subcontractors: a. Tender enquiries; b. Subcontract documentation; c. Payments; d. Contra charges; e. Final accounts. 14. Cost Control: a. Allowable & budgets; b. Labor & material control; c. Plant & formwork control; d. Monthly cost reconciliation & reporting.

	15. Staff Development & Training: a. Delegation of responsibilities; b. Monitoring of subordinates; c. Individual mentorship and motivation.
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Candidates are encouraged to apply this position to hr@phwintphyothit.com with the following information in the resume.

- Work experiences and job responsibilities
- Current and Expected salary
- Reason for leaving
- Date of availability
- Education background