



Phwint Phyo Thit



Property Management Team

Date: 7 Jan 2025

(1) Job Description: Property Engineer (Civil and Construction) 1 post

Position: Property Engineer (Civil and Construction)

Department: Engineering

Reports To: Project Manager/Head of Engineering

Job Summary: The Property Engineer is responsible for reviewing, approving, inspecting, and certifying all design elements related to civil and construction projects. This role ensures that all projects meet the required standards and regulations, delivering high-quality and safe structures.

Key Responsibilities:

- Review and approve design plans and specifications.
- Conduct inspections to ensure compliance with design standards.
- Certify completed construction projects.
- Liaise with architects, contractors, and other stakeholders to ensure project success.

Qualifications:

- Bachelor's degree in Civil Engineering or related field.
- Professional Engineer (PE) license preferred.
- Minimum of 5 years of experience in civil and construction engineering.
- Strong understanding of construction standards and regulations.
- Excellent communication and project management skills.

(2) Job Description: Maintenance Engineer (M&E/MEP) 1 Post

Position: Maintenance Engineer (M&E/MEP)

Department: Engineering

Reports To: Facility Manager/Head of Maintenance

Job Summary: The Maintenance Engineer is responsible for scheduling, supervising, and performing maintenance and repair work for M&E/MEP systems to ensure safety, quality, and functionality. This role involves managing inventory and responding to emergency maintenance requests.

Key Responsibilities:

- Schedule and supervise maintenance and repair work.
- Ensure properties meet safety and quality standards.
- Maintain inventory of maintenance supplies.
- Perform routine maintenance tasks (e.g., plumbing, electrical, HVAC).
- Respond to emergency maintenance requests.
- Conduct preventive maintenance on equipment.

Qualifications:

- Bachelor's degree in Mechanical, Electrical, or Plumbing Engineering.
- Minimum of 3 years of experience in maintenance engineering.
- Strong knowledge of MEP systems and maintenance procedures.
- Excellent problem-solving and organizational skills.
- Ability to respond quickly to emergency situations.